



Youth Outreach Event Funding

Grant Application 2026-2027

SingUnited International is committed to elevating women singers worldwide through education, performance, and competition in barbershop harmony and a cappella music.

Contact Information:

SingUnited International - Education Department

education@singunited.org

1-800-992-7464

Grant Cycle 1

opens March 1 and closes June 1

Grant Cycle 2

opens August 1 and closes November 1



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STATEMENT OF NONDISCRIMINATION

SingUnited International does not discriminate based on race/ethnicity, color, national origin, sex, disability, veteran status, political beliefs, religion, sexual orientation, age, organizational leadership, location or membership in the consideration and review of any grant requests, and final awards do not reflect a bias toward or against same. Equal consideration is given to each grant proposal, relying on criteria set forth by SingUnited International in the grant application.



GRANT OVERVIEW & GUIDELINES

Eligibility Requirements

Eligibility for receipt of grants from SingUnited is limited to groups or organizations sponsoring **barbershop vocal music activities for young women**. These groups must demonstrate affiliation with a SingUnited Chorus, or with a SingUnited regionally sponsored women's barbershop program.

Religions and political organizations are not eligible to receive SingUnited grant funding.

SingUnited is not able to award any grant funding to alleviate any costs associated with the Rising Star Quartet Contests, or any other SingUnited International competition.

Application Procedure

Interested parties should submit a grant proposal, either by submitting the online form, or by emailing the PDF application (including all required materials) to education@singunited.org by the deadline.

Applications received without all required materials will be disqualified without exception.

The following are required for grant application:

- Signed SingUnited Grant Agreement
- Grant Proposal Cover Page
- Title Page, including principle contact information and proposed date of event
- Completed Event Proposal, including:
 - Introduction
 - Summary of Project
 - Project Objectives/Benefits
 - Promotion of Barbershop Explanation
 - Procedural Timeline
 - Key Participants & Credentials
- Accurate Grant Project Budget (meaning income and expenses must be equal)
- Two current letters of recommendation *from former participants*. If your proposal is a first-year project, letters from your resources, clinicians, supporters, or faculty will suffice.

Failure to include any of the above required materials will result in the grant application being disqualified - no exceptions.



Project Dates

To be eligible to receive funding through a SingUnited International grant, the project being funded must fall into specific dates.

Grant Cycle 1

For Cycle 1 (applications can be received March 1 – June 1, 2026) the event must take place between November 1, 2026 and October 31, 2027.

Grant Cycle 2

For Cycle 2 (applications can be received August 1 - November 1, 2026) the event must take place between May 1, 2027 and April 30, 2028.

Application & Payment Procedure

1. Applicant submits Grant Application, with all required submission elements.
2. The Scholarship & Grants Review Subcommittee reviews all submissions and either approves, in whole or in part, or denies each proposal.
3. For each approved grant, SingUnited International sends a notification letter, and Grant Authorization Form, to the grant applicant. SingUnited also formally notifies the denied applicants by letter.
4. Upon receipt of the Grant Authorization Form, SingUnited International sends the initial 80% funds via check to successful applicant.
5. Grant recipient completes the funded project.
6. Within 60 days of completing the funded project, grant recipient sends in a completed Final Grant Report.
7. The Scholarship & Grants Review Subcommittee reviews Final Grant applications to approve whether the grant applicant will receive the remaining 20% of the awarded monies.



Grant Proposal & Budget Examples

Here are some items that should be included in your *grant project summary*:

- Number of years that project has been offered.
- Sources of ongoing project support.
- Resources (new or ongoing) that are being utilized to support youth barbershop educational opportunities
- The strategies employed for completion of a successful event, including marketing strategies, strategies for partnering and collaboration with local schools or other outreach groups, strategies for teaching barbershop to youth, etc.

Here are some items that should be included in your *budget form*:

Expenses

- Personnel salaries (choral director, if an employee; clerical help)
- Consulting/contract services (clinician fees; guest performer fees; coaching fees; music arrangement fees)
- Travel/transportation
- Rehearsal Space
- Equipment Rental (risers, staging, etc.)
- Other costs:
 - consumables (food, costumes, dated materials)
 - printing (programs, tickets, flyers)
 - utilities
 - accounting fees
 - insurance/bonding
 - advertising
 - other – be specific

Income

- Registration fees
- Individual donations
- Corporate support
- Government grants
- In-kind donations
- Other donations (financial support from other organizations, foundations, or fundraising – be specific)
- SingUnited International – indicate the amount requested in your grant application
- Information regarding how the proposed project will be funded without being awarded a grant from SingUnited International.
- **Remember that the budget must be balanced meaning your expenses and income should match.**



Grant Application: Grant Agreement

THE GRANT APPLICATION IS NOT COMPLETE WITHOUT THE GRANT AGREEMENT. Grant application submission indicates agreement and acceptance with the below rules and conditions:

- Grant recipients will execute and return the Grant Authorization Form to SingUnited International in order to receive funding.
- Grant recipients understand that any monies awarded by SingUnited International are to be used exclusively for the purposes and activities communicated in the proposal submitted.
- In the event of a cancellation of the proposed project, grant recipients **must return** all awarded monies to SingUnited International.
- Grant recipients **must return** any unexpended funds to SingUnited International; further, if project revenues exceed project expenses, SingUnited International will not release the remaining 20% of the grant award.
- Event organizers will add the following language to promotional and registration materials with the SingUnited logo: “*This program is made possible, in whole or in part, by a grant from SingUnited International.*” As such, the following acknowledgement should also be included in registration materials: “*My attendance at this event grants SingUnited International permission to use any photograph, video, or other media in any and all SingUnited International publications and marketing efforts without payment or consideration.*”
- Event organizers are required to share any social media promotional materials surrounding the proposed project with SingUnited International. (example, tagging SUI on social media when posting about the event).
- Grant recipients acknowledge that some aspects regarding their project proposal may be used by SingUnited International to create resources for others to achieve future success in youth outreach barbershop events.
- Grant recipient agrees to comply with all related copyright laws and obtain necessary performance licenses.
- No later than 60 days after the completion of the funded project, the grant recipient must submit a Final Grant Report, including digital copies of promotional materials and event photos/videos to SingUnited International.

I have read this Grant Agreement, and by signing, acknowledge my understanding of the conditions outlined herein and consent to abide said conditions.

Your typed name serves as an authorized Grant Application signature.

Date



Grant Proposal Page

SUBMISSION CHECKLIST

- ☐ **Grant Proposal Cover Page**
- ☐ **Title Page, including:**
 - ☐ Complete principal contact information
 - ☐ Amount Requested
 - ☐ Proposed date of event
 - ☐ Anticipated number of attendees
- ☐ **Proposal Introduction:**
 - ☐ Summary of Project
 - ☐ Objectives and expected benefits of project
 - ☐ Description of how the proposal supports and promotes the barbershop art form
 - ☐ Key participant names and credentials
 - ☐ Timeline for preparation and associated activities of event
 - ☐ Accurately totaled SingUnited Project Budget Form
- ☐ Two current and dated letters of recommendation from former participants; or if your proposal supports a first-year project, letters from your resources, supporters, or faculty
- ☐ Signed SingUnited International Grant Agreement

TITLE PAGE

PROJECT NAME:

NAME OF ORG REQUESTING FUNDS (REGION/CHORUS):

PRIMARY CONTACT FOR PROJECT:

PAYEE (if different than name of organization):

EMAIL:

PHONE #:

Amount requested: \$ _____

Date(s) of project*: _____

Anticipated # of young women served _____

*SingUnited International does not fund awards for projects completed prior to the stated deadline for Grant Application.



Project Summary & Objectives – use additional paper if necessary

SUMMARY OF PROJECT – LIMIT 300 WORDS:

OBJECTIVES & EXPECTED BENEFITS OF PROJECT:

HOW DOES THE PROPOSAL SUPPORT AND PROMOTE THE BARBERSHOP ART FORM:

KEY PARTICIPANTS & CREDENTIALS:

PROJECT TIMELINE – please outline the overall timeline for the proposed event, including initial planning to the day of activities:



Budget Form

PROJECT EXPENSES	AMOUNT	PROJECT INCOME/FUNDING	AMOUNT
Personnel salaries*		Event Registrations	
Consultant/contract services**		Individual donations	
Travel/transportation		Corporate support	
Space usage and rental		Governmental grants	
▪ Space rental		In-kind donations	
▪ Other _____		SingUnited International	
▪ Other _____		Other BBshop org grants	
Equipment		Other donations***	
Other costs			
▪ Consumable supplies			
▪ Printing and publication			
▪ Utilities			
▪ Insurance			
▪ Advertising			
▪ Other _____			
▪ Other _____			
TOTAL EXPENSES:		TOTAL INCOME/FUNDING:	

*SingUnited International does not fund personnel salaries. This is for informational purposes and to achieve your balanced budget.

** Be sure to include explanations of all consultant/contract services.

*** Please list all other donors or funders of your project here.

Expenses and Income must be equal. Proof your budget carefully. An accurately totaled budget is important to your project, and is therefore a requirement for SingUnited International grants. Inaccurate or faulty math is cause for disqualification

1. Please describe how you have solicited other sources of income.



2. Please describe how without a grant, or with a grant less than the amount requested, your project will be fully funded?

Letters of Recommendation

Please provide **TWO** current and dated letters of recommendation from former participants or clinicians. If your proposal supports a new project, letters from your resources, supporters, or faculty will suffice. These letters should be addressed to the SingUnited Scholarship & Grants Review Subcommittee.

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